# **PMP<sup>®</sup> Exam Prep**



### **PMP<sup>®</sup> Exam Prep Course**

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### **Course Details**

Dates: Mondays, February 3 – April 20, 2020 Times: 6:30 - 9:30 p.m. Location: via Online Video – <u>Please view system requirements for Zoom</u> Cost: \$1,200

**Course Materials (included):** *The Learning System for PMP<sup>®</sup> Exam Preparation:* 

- Printed reading materials
- Interactive online study tools including quizzes, flashcards, PMP exam emulation, and more.

### Questions? Contact Debra Conway at 570-450-3136 or dxk40@psu.edu.

### Why Enroll in This Course?

- Learn the entire *PMBOK*<sup>\*</sup> *Guide–Sixth Edition* with our experienced and certified PMP instructors.
- Prepare for class and the exam with *The Learning System for PMP*<sup>\*</sup> *Exam Preparation*, included in tuition. This interactive study program includes printed study materials, online quizzes, flashcards, PMP exam emulation, and more. You will have access to the online study tools for an entire year.
- Discuss topics and network with peers from a variety of industries.
- Stay on track to complete your PMP studies with our structured learning environment.
- Meet the 35 hour project management education prerequisite.
- Take advantage of your employer's tuition reimbursement program.
- Earn up to 36 CEUs

### **Course Topics**

Penn State Hazleton's PMP<sup>®</sup> Exam Preparation Course provides an in-depth exploration of the five knowledge domains and 10 Knowledge Areas tested on the PMP exam. You will also gain valuable test-taking tips and strategies to help you approach the PMP with confidence.

5 Knowledge Domains (Process Groups)	10 Knowledge Areas	
<ul> <li>I. Initiating the Project</li> <li>II. Planning the Project</li> <li>III. Executing the Project</li> <li>IV. Monitoring and Controlling the Project</li> <li>V. Closing the Project</li> </ul>	<ul> <li>Integration Management</li> <li>Scope Management</li> <li>Time Management</li> <li>Cost Management</li> <li>Quality Management</li> </ul>	<ul> <li>Human Resource Management</li> <li>Communications Management</li> <li>Risk Management</li> <li>Procurement Management</li> <li>Stakeholder Management</li> </ul>

## **Premium Quality Course Materials**

Included in your course registration fees, you will receive *The Learning System for PMP*<sup>\*</sup> *Exam Preparation*. This premium quality program combines comprehensive printed reading materials with interactive online study materials to expand, apply and solidify your knowledge to pass the PMP exam.



#### **Comprehensive Reading Materials**

 Three printed books, containing over 650 pages of content, provide an indepth exploration of the five knowledge domains tested on the PMP exam. These materials are organized into 14 chapters including:

- **Chapters 1-3**: Project Management Concepts, Framework, and Skills to provide context and an overall framework for the study content to follow.
- Chapters 4-13: Covering each of the 10 Knowledge Areas of the PMBOK<sup>®</sup> Guide—Fifth Edition (Integration, Scope, Time, Cost, Quality, HR, Communications, Risk, Procurement, and Stakeholder Management), following the organization of the PMBOK<sup>®</sup> Guide—Fifth Edition for easy crossreference.
- **Chapter 14**: Preparing for the PMP Exam (test-taking tips and strategies).
- A glossary of key PMP terminology is included at the end of each chapter, with official PMI<sup>®</sup> definitions (utilizing the PMBOK<sup>®</sup> Guide—Sixth Edition glossary).
- Progress check questions are included at the end of each chapter to help students check their understanding and retention of topics.
- Topics are presented in a concise, easy-to-understand format to cover the PMP<sup>®</sup> Examination Content Outline, and are organized to follow the PMBOK<sup>®</sup> Guide—Sixth Edition.

#### Interactive Online Study Tools

Participants will have access to interactive online study tools for one year. These tools provide participants with an opportunity to apply and reinforce concepts, evaluate their knowledge, and monitor their growth throughout the course. Over 900 practice questions are included in the following online tools:

- Pre-test: Evaluate initial knowledge to identify areas of strength and weakness and focus studies.
- SmartStudy<sup>™</sup>: Build a customized study plan to optimize study time.
- Chapter Quizzes: Test comprehension, retention, and ability to apply concepts.
- Process Group Quizzes: Practice test questions by domain area.
- Flashcards: Review important key terms and definitions.
- **Post-test:** Gauge knowledge gained and areas that require further study.
- Practice Exam: Build confidence with a test that emulates the software used at the PMP computer-based exam testing center.
- Progress Reports: Track your activities and scores.
- **Resource Center:** Access helpful test-taking tips, PMP exam resources, feedback links, and more.

### **PMP Prerequisites and Exam Details**

Our course is designed to prepare individuals for the PMP Exam. The PMP is highly recommended for experienced project managers looking to advance their skills, career, and earning potential. Candidates must meet education and experience requirements detailed below, agree to a professional code of conduct, and pass the PMP Exam.

#### **Education and Experience Prerequisites**

To apply for the PMP, you need to meet all education and experience prerequisites in one of the following two categories:

	General Education	Project Management Experience	Project Management Education
Category A	Secondary Degree (high school diploma, associate's degree or the global equivalent)	Minimum of five (5) years of non-overlapping project management experience, with 7,500 hours leading and directing projects	35 hours of project management education
Category B	A four-year degree (bachelor's degree or the global equivalent)	Minimum of three (3) years of non-overlapping project management experience, with 4,500 hours leading and directing projects	35 hours of project management education

#### **PMP Exam Details**

- 200 multiple choice questions (175 scored questions + 25 unscored/pre-test questions).
- 4 hour time limit.
- Computer-based testing (CBT) format administered by Prometric testing centers (paper-based testing is available under limited circumstances)
- Exam is administered in English.
- Exam content weighted by the five domains from the *PMP*<sup>®</sup> *Examination Content Outline,* updated June 2015 for exams administered after January 11, 2016:
  - I. Initiating the Project (13%)
  - II. Planning the Project (24%)
  - III. Executing the Project (31%)
  - IV. Monitoring and Controlling the Project (25%)
  - V. Closing the Project (7%)
- Exam eligibility period is one year from your exam application approval date. You may test three times in one year.
- You will receive a printed copy of your exam results immediately after completing your CBT exam. This will include pass/fail status and a proficiency level by domain (Proficient, Moderately Proficient, Below Proficient).

For complete details regarding the PMP eligibility requirements and the PMP exam, please review the <u>PMP</u><sup>\*</sup> <u>Handbook</u>.

#### Other resources:

- Project Management Institute (PMI): <u>www.pmi.org</u>
- PMP Certification: <u>www.pmi.org/certification/project-management-professional-pmp.aspx</u>